

FEDERAL COURT OVERVIEW

FRIDAY, NOVEMBER 14, 2003

9 a.m. - 3:30 p.m.

WHO SHOULD ATTEND THIS SEMINAR?

This seminar is an overview of the current federal court rules and procedures, and it will provide an opportunity to interact with the staff of the United States District Court. The Legal Staff Professionals of South Carolina encourages attendance by any attorney, paralegal, legal assistant, legal secretary, and all other support staff who handle federal cases and want to expand their knowledge of court procedures, recent rule changes that have been enacted, and new technology being implemented by the court system.

ABOUT THE PROGRAM AND SPEAKERS

The seminar will be held on Friday, November 14, 2003, in Courtroom #1 (third floor) at the McMillan Building and United States Court House, 401 West Evans Street, Florence, SC 29501. Registration will be from 8:30 a.m. to 9 a.m., and light refreshments will be provided. The seminar will begin promptly at 9 a.m. and will end at approximately 3:30 p.m. Lunch will be provided.

Various aspects of the federal court system will be discussed, including an overview of the federal courts and what they do. The agenda will also include speakers in following areas:

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| ❖ U.S. Attorney's Office | ❖ Jury Selection |
| ❖ U.S. Probation Office | ❖ Automated Faxing System |
| ❖ Court Reporting | ❖ PACER |
| ❖ Clerk of Court's Office Procedures | ❖ U.S.D.C. Web Page |

There will also be a question-and-answer session. This is truly a seminar you will not want to miss. The U.S.D.C. staff will be available to answer any questions you may have regarding procedures or rules pertaining to your dealings with federal court. This will be an invaluable insight into the federal court system.

REGISTRATION INFORMATION

Name: _____ **Employer:** _____
Address: _____
Phone/E-mail: _____ **NALS Member No. (if applicable):** _____

FEES NALS Member \$ 80 Nonmember \$100

CLE CREDIT 5.25 hours (Approval pending by the SC Commission on CLE)

NOTE: This seminar is limited to 80 people. Cancellations made after November 5, 2003, will receive a refund less a \$25 service fee. **IMPORTANT-ALLOW TIME FOR SECURITY CHECK:** A picture ID is required for building access. Also, no cell phones, pagers, or laptops are allowed in the building.

Return this registration form with your check payable to LSPSC (or Legal Staff Professionals of South Carolina) to:

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